

Annual Assurance Statement

by the Management Board of Drumchapel Housing Co-operative Ltd – September 2019



Introduction

As a registered social landlord (RSL), Drumchapel Housing Co-operative Ltd is required to submit its first Annual Assurance Statement to the Scottish Housing Regulator (SHR) before the end of October 2019. This document represents the Statement that was considered and agreed by the Management Board at its meeting on 10 September 2019.

Format of Annual Assurance Statement

The SHR has not been prescriptive about how the Statement should look, and we have therefore been able to develop something that we think will work for us and our customers, whilst meeting the Regulator's expectations. It takes account of sector guidance and is divided into the following sections:

- Assurance and notification
- Scottish Social Housing Charter (SSHC) performance
- Tenant and service user redress
- Whistleblowing
- Equality and human rights
- Statutory guidance
- Organisational details and constitution
- Regulatory Standards of Governance and Financial Management (RSGFM)

Each section:

- Notes whether we, as a Management Board, are sufficiently assured that we comply and, following on, that we are sufficiently confident that we can pass that assurance on to stakeholders
- Indicates where further action may be required because of material non-compliance

The Co-operative can report that there are **no areas of material non-compliance**.

Supporting evidence and additional information

The Co-operative has completed the *toolkit* issued by the Scottish Federation of Housing Associations. This was populated with supporting evidence that we have been gathering over a number of years; most recently in (2018/19) we commissioned an independent review of our compliance with the Scottish Social Housing Charter and the Regulatory Standards of Governance & Financial Management.

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The results were positive and we are in the process of implementing the small number of follow-on actions. These supplement other assurance-related activities, such as internal & external audit, independent surveys and other organisational controls and checks.

This Statement is publicly available. Any interested party may ask for further information on the supporting evidence as it relates to any of the assertions made in this document. We will be happy to discuss this with you in more detail.

Assurance

Our assurance is as described below:

Ref	Section	Compliance	Comments
AN	Assurance and notification	Yes	
CH	Scottish Social Housing Charter (SSHC) performance	Yes	
TS	Tenant and service user redress	Yes	
WB	Whistleblowing	Yes	
EH	Equality and human rights	Yes	
SG	Statutory guidance	Yes	
OC	Organisational details and constitution	Yes	
RS	Regulatory Standards of Governance and Financial Management (RSGFM)	Yes	

The assurance is given by the Management Board following reviews and assessment of a wide range of documentation. Stakeholders can be assured that the Board takes steps to ensure that the information it is being provided with is robust and accurate and this, in turn, allows us to issue this Statement.

Next steps

The Co-operative will keep this Statement under review, and will notify the Scottish Housing Regulator and our customers if we become unable to offer full assurance prior to issuing our second Annual Assurance Statement in October 2020.

Please contact the Co-operative if you would like to be involved or if you wish more information.

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