

Freedom of Information Request Form

Environmental Information Request Form

This form can be used by any individual who wishes to request information held by Drumchapel Housing Co-operative Ltd. The use of this form is **not** mandatory, but it will help us in the collection of the relevant information to progress your request. You could make your request via e-mail. Please provide your name, contact address or e-mail and a description of the information you are requesting and how you would like this provided to you.

Providing your telephone number will allow us to contact you if we require any clarification * (optional)

Surname	
Forename	
Salutation (Mr/Mrs/Ms etc.)	
House Name or Number	
Street Name	
Area Name	
Town / City	
County / Region / State	
Country	
Post Code / Zip Code etc.	
Email address	
*Contact Telephone Number	

Please enter as much detail about the information you are requesting:

How would you like the information to be provided to you?

Email	
Posted	
Collection from our Office*	

* If you wish to attend our office to view / collect the requested information, you should contact us to make an appointment that is mutually convenient. Our number is: **0141 944 4902**